

**EMERGENCY ALERT SYSTEM (EAS)
PROCEDURES FOR THE**

**"SOUTHWEST IDAHO"
EAS LOCAL AREA
&
"EASTERN OREGON"
EAS LOCAL AREA**

THE SOUTHWEST IDAHO EAS LOCAL AREA
INCLUDES THE FOLLOWING COUNTIES

IDAHO

ADA
ADAMS
BOISE
CANYON
ELMORE
GEM
OWYHEE
PAYETTE
VALLEY
WASHINGTON

THE EASTERN OREGON EAS LOCAL AREA
INCLUDES THE FOLLOWING COUNTIES

OREGON

BAKER
HARNEY
MALHEUR

Revised 9/18/03

I. INTRODUCTION

The SOUTHWEST IDAHO EAS Local Area Emergency Communications Committee and the broadcast and cable media prepared this plan. It is used to disseminate emergency information and warning to the general public in the SOUTHWEST IDAHO EAS Local Area or any portion thereof within the broadcast coverage and cable system service areas at the request of designated local, State and Federal officials. This EAS Local Area plan may be activated on a day-to-day basis in response to emergencies such as: power outages, tornadoes, floods, civil disorders, nuclear power plant accidents, toxic leaks, child abductions (AMBER), or any occurrence which poses a danger to life or property.

Acceptance of/or participation in this plan shall not be deemed as a relinquishment of program control, and shall not be deemed to prohibit a broadcast licensee or cable operator from exercising his independent discretion and responsibility in any given situation. Broadcast stations and cable systems originating emergency communications shall be deemed to have conferred rebroadcast authority. The concept of management of each broadcast station and cable system to exercise discretion regarding the transmission of emergency information and instructions to the general public is provided by the FCC Rules.

II. AUTHORITY

Title 47 U.S.C. 151, 154 (i) & (o), 303 (r), 524(g) & 606; and 47 C.F.R. Part 11, FCC Rules & Regulations, Emergency Alert System.

III. KEY EAS SOURCES

CENTRAL ACTIVATION CENTER: **CAC** (Idaho State Communications Center)

LOCATION: Meridian, ID

EAS EVENT CODES: See State Plan Page 9

CONTACT: Communications Center Supervisor

TELEPHONE: (208) 846-7610 or (800) 632-8000

HOURS OF OPERATION: 24 Hrs/day 7 days/week

COMMUNICATIONS FACILITIES: 154.680 MHz State Relay Service

EMERGENCY OPERATIONS CENTER: **EOC** (Idaho Bureau of Disaster Services)

LOCATION: Boise, ID

EAS EVENT CODES: See State Plan Page 9

CONTACT: Operations Supervisor

TELEPHONE: (208) 334-3460

HOURS OF OPERATION: 24 Hrs/day 7 days/week

COMMUNICATIONS FACILITIES: 154.680 MHz State Relay Service

III. KEY EAS SOURCES *continued*

LOCAL PRIMARY SOURCE (LP-1): **KBSU (FM) 90.3 KBSU-AM 730**
KBSM (FM) 91.7 KBSX (FM) 91.5

LOCATION: Boise, ID & McCall, ID

EAS EVENT CODES: See State Plan Page 9

EAS MONITORING ASSIGNMENTS: See Local Area Plan ANNEX C

CONTACT: Director of Engineering, Boise State Radio Network,
or Chief Engineer

TELEPHONE: (208) 426-3663

UNLISTED TELEPHONE: Restricted Distribution

HOURS OF OPERATION: 24 Hrs/day 7 days/week

COMMUNICATIONS FACILITIES: 90.3 MHz, 730 KHz, 91.7 MHz, and 91.5 MHz

LOCAL PRIMARY SOURCE (LP-2): **KBOI 670**

NATIONAL PRIMARY SOURCE (NP-Primary Entry Point)

LOCATION: Boise, ID

EAS EVENT CODES: See State Plan Page 9

EAS MONITORING ASSIGNMENTS: See Local Area Plan ANNEX C

CONTACT: Chief Engineer

TELEPHONE: (208) 336-3670 (208) 429-5619

UNLISTED TELEPHONE: Restricted Distribution

HOURS OF OPERATION: 24 Hrs/day 7 days/week

COMMUNICATIONS FACILITIES: 670 KHz 50,000 watts

IV. AUTHENTICATION

- A. No code words will be used. (See ANNEX A)
- B. Return phone call to appropriate number (listed in Annex B).

Note: National Weather Service (NWS) warnings received via NOAA Weather Radio, NOAA Weather Wire or AP, Reuters and UPI wire do not need authentication. NWS sources should be monitored.

V. IMPLEMENTATION

A. Procedures for Designated Officials

1. Request activation of the EAS facilities through the Idaho State Communications Central Activation Center (CAC) via phone or other available communications facilities.

2. Designated officials use the following format when contacting the key EAS sources:

"THIS IS (NAME/TITLE) OF (ORGANIZATION). I REQUEST THAT THE EMERGENCY ALERT SYSTEM BE ACTIVATED FOR THE SOUTHWEST IDAHO LOCAL AREA BECAUSE OF (DESCRIPTION OF EMERGENCY)."

Use Authentication as noted in paragraph IV above.

3. Upon authentication, designated officials and EAS source personnel determine transmission details (i.e., live or recorded, immediate or delayed). Officials should provide emergency program material including a description of the emergency, actions being taken by local government, and instructions to the public. EAS message originators shall limit their messages to two minutes, the maximum recording time of EAS equipment.

4. Keep line of communication open if necessary.

Note: Designated Officials are encouraged to primarily use the CAC (Idaho State Communications Center) and secondarily use the LP stations to implement origination of EAS alerts.

V. IMPLEMENTATION *continued***B. Procedures for Emergency Personnel:**

1. Upon receipt of a request to activate the local EAS from appropriate authority (verify authenticity via method described in IV above), CAC may proceed as follows:

- a. Broadcast the following announcement:

"WE INTERRUPT THIS PROGRAM BECAUSE OF A LOCAL EMERGENCY. IMPORTANT INFORMATION WILL FOLLOW."

- b. Transmit the EAS header codes and Attention Signal.

- c. Transmit the following announcement and material:

"WE INTERRUPT THIS PROGRAM TO ACTIVATE THE EMERGENCY ALERT SYSTEM FOR THE _____ LOCAL AREA BECAUSE OF A LOCAL EMERGENCY. IMPORTANT INSTRUCTIONS WILL FOLLOW."

*** Follow with emergency program ***

- d. To terminate the EAS message (immediately or later), make the following announcement:

"THIS CONCLUDES EAS PROGRAMMING. ALL BROADCAST STATIONS AND CABLE SYSTEMS MAY NOW RESUME NORMAL OPERATIONS."

- e. Transmit the EAS End Of Message (EOM) code.

Important Note: For State and local emergencies, broadcasters and cable operators have the option of transmitting only the EAS header and EOM codes without the Attention Signal and emergency message. This is acceptable so that EAS coded messages can be quickly relayed through areas unaffected by the emergency.

2. All other broadcast stations and cable systems are monitoring key sources via EAS equipment and will be alerted by the header codes and attention signal. Each station and cable system upon receipt of the signal will, at the discretion of management, perform the same procedures as in step 1 above by transmitting the emergency message. Broadcast stations and cable systems using automatic interrupt of programming should receive the EOM codes before re-transmitting State or local level EAS messages. This will prevent downstream locations from missing parts of the EAS message.

3. To avoid unnecessary escalation of public confusion, all stations and cable systems must be cautious in providing news and information pertaining to the emergency. All messages must be based on definite and confirmed facts. The public must not be left to decide what is or is not fact.

V. IMPLEMENTATION *continued*

4. Upon completion of the above transmission procedures, resume normal programming. Appropriate notations should be made in the station and cable system records. A very brief summary may be sent to the FCC for information purposes only.

VI. TESTS

Tests of these EAS procedures shall be conducted on a scheduled basis from a point, which would originate the common emergency message. Refer to the State plan for the scheduling of the Required Monthly Test (RMT).

VII. AMBER ALERTS

The **AMBER** Plan is activated for abducted children when police believe the child is in danger of serious bodily harm or death. When events meet the requirements of this plan, (see Section C below.) EAS is activated (no termination message is required).

A. PURPOSE

The AMBER Alert Plan is a cooperative effort between local law enforcement agencies, Idaho and Oregon's local broadcast stations and cable television providers.

The AMBER Alert Plan provides law enforcement agencies access to broadcast stations and cable systems during the critical minutes following the initial report of child abduction.

B. AMBER Alert Plan Planning Guidelines

The AMBER Alert Program Plan is a locally based, voluntary enhancement of the local Emergency Alert System (EAS). It is a provision of the Southwest Idaho Area Local EAS Plan. Any local law enforcement organization desiring use of the EAS to broadcast abducted child alerts in its community must comply with the guidelines set forth in this section of the Southwest Idaho Area Local EAS Plan.

The following guidelines are provided for the deployment of the AMBER Alert System:

1. Activation points must be a manned 24-hour facility.
2. Alerts should be issued through the Idaho State Communications Center (CAC) for counties in Southwestern Idaho and Eastern Oregon.
3. An AMBER Alert should be treated like all other EAS events.
4. Radio and television stations, cable operators and local officials should work together to ensure activations are disseminated to the public in a timely fashion. The actual broadcast of an AMBER Alert is voluntary and the misuse of this privilege might be cause for broadcasters and cable operators to cease to participate in disseminating these messages.

5. The FCC-approved event code for an abducted child alert is "CAE."

6. It is extremely important that the Amber Alert message contain a contact and phone number to call for additional information or to relay information received. This is normally included at the end of the Amber Alert form.

C. AMBER Alert Plan Criteria

In order to activate the AMBER Alert Program, five (5) criteria **must** be met:

1. The child must be 17 years of age or younger, or with a proven mental or physical disability, and police must believe that the child has been abducted (unwillingly taken from his or her environment without permission from the child's parent or guardian).
2. The police must believe the child is in danger of serious bodily harm or death.
3. There must be enough descriptive information available to believe that its dissemination to the public could help locate the child, suspect and/or the suspect's vehicle.

4. The activation must be recommended by a law enforcement agency in the local jurisdiction.

5. **NON-QUALIFYING USES FOR AMBER ALERT PROGRAM:** Based on the above criteria, the following situations WOULD NOT QUALIFY for AMBER Alert activation: Missing child believed to have run away from home; missing child taken by a non-custodial relative in a child custody case; lost child; and, police search for criminal suspects (murder suspect, bank robber, etc.).

D. ADDITIONAL CONSIDERATIONS:

1. The plan is voluntary between participating broadcasters, cable operators and law enforcement agencies.

2. The report of child abduction is time sensitive. An AMBER Alert activation will be most effective if broadcast as soon as possible after the child abduction. The establishment of lengthy authorization call-down lists or a procedure that requires obtaining activation approval from a particular law enforcement officer is discouraged, as they could be counter productive.

3. A Local AMBER Alert Program Plan should establish the basic guidelines to be followed for the activation of an AMBER Alert.

4. A community should consider including in its Local AMBER Alert Program Plan a provision outlining procedures for sending to, and receiving from, a neighboring community or a bordering state, in the event that child abduction threatens to, or does, cross a boundary.

AMBER ALERT MESSAGE SCRIPT

This is an activation of the AMBER Alert System. This is

the _____
(Name of government agency)

We have just received this important information regarding an abducted child in

(Area, district, city and/or County)

We are looking for a child who was last seen at _____
(Location)

and is believed to be in danger. The child's name is _____

He/She is a _____ old
(Age)

_____ with _____ hair and was last seen
(Gender) (Color)

wearing _____
(Description of clothing)

Authorities say that the child may be in the company of _____

_____ and they may be
(Name, description, clothing)

traveling in a _____ that was last
(Vehicle)

seen heading _____. If you have
(Direction, street/city location)

any information on the whereabouts of this child, please contact _____

_____ immediately. (Name and phone number)

VIII. ANNEXES

ANNEX A: Authentication Procedures (Restricted Distribution)

ANNEX B: List of designated officials and phone numbers (Restricted Distribution)

ANNEX C: List of broadcast stations and cable systems

ANNEX D: List of Monitoring Assignments

ANNEX E: Approvals

ANNEX A

AUTHENTICATION PROCEDURES

(Restricted Distribution)

ANNEX B

DESIGNATED OFFICIALS FOR THE SOUTHWEST IDAHO AREA EAS PLAN

(Restricted Distribution)

ANNEX C
LIST OF BROADCAST STATIONS
AND CABLE SYSTEMS IN SOUTHWEST IDAHO AND EASTERN OREGON

<u>Station Facilities</u>	<u>Frequency</u> <u>EAS Status</u>	<u>Station Facilities</u>	<u>Frequency</u> <u>EAS Status</u>	<u>Station Facilities</u>	<u>Frequency</u> <u>EAS Status</u>
KBGN Caldwell 10 kw ND-D PSA-PSSA	1060 PN	KBSX Boise 3.7 kw 828 m	91.5 MHz LP-1	KQXR Payette/Boise 100 kiwi 216 m	100.3 PN
KBOI Boise 50 kw DA-N U	670 NP/LP-2	KBSK McCall .22 kw 585 m	89.9 MHz LP-1	KTSY Caldwell 8.3 kw 791 m	89.5 PN
KBSU Boise 0.5/15 kw DA-2 U	730 LP-1	KBSQ McCall .22 kw 585 m	90.7 MHz LP-1	KXLT Eagle/Boise 55 kw 823 m	107.9 PN
KCID Caldwell 1 kw ND-1 U	1490 PN	KBXL Caldwell/Boise 40 kw 783 m	94.1 PN	KWEI-FM Fruitland/Boise 8 kw 803 m	99.5 PN
KIDO Nampa 5 kw DA-N U	580 PN	KDZY McCall 3.9 kw 571 m (simulcast KBXL)	98.3	{xe "KZMG"}KZMGKZMGKZMGKZMGKZMGK ZMG New Plymouth/Boise 48 kw 828 m	93.1 PN
KGEM Boise 10 kw DA-N U	1140 PN	KTHI Caldwell/Boise 55 kw 823 m	107.1 PN	KAID Boise 57 kw 754 m	Ch. 4 PN
KFXD Boise 5 kw DA-2 U	630 PN	KCIX Garden City/Boise 49 kw 823 m	105.9 PN	KBCI Boise 65 kw 777 m	Ch. 2 PN
KIOV Payette 1 kw ND-1 U	1450 PN	KRVB Nampa 49 kw 821 m	94.9 PN	KNIN Caldwell/Boise 155 kw 820 m	Ch. 9 PN
KMHI Mountain Home 1 kw ND-1 U	1240 PN	KIZN Boise 48 kw 828 m	92.3 PN	KIVI Nampa 60 kw 811 m	Ch. 6 PN
KKIC Boise .035/3.5 kw ND-1 U	950 PN	KJHY Emmett/Boise 57kw 772 m	101.9 PN	KTRV Nampa 178 kw 829 m	Ch. 12 PN
KMCL McCall 1 kw ND-1 U	1240 PN	KJOT Boise 53 kw 789 m	105.1 PN	KTVB Boise 195 kw 808 m	Ch. 7 PN
KSPD Boise 1 kw ND-D PSA PSSA	790 PN	KKGL Nampa/Boise 48 kw 828 m	96.9 PN	Oregon State EAS:	
KTIK Nampa/Boise .6/5 kw DA-N U	1350 PN	KLTB Boise 52 kw 786 m	104.3 PN	KSRV Ontario 5/1 kw DA-N U	1380 LP-1
KWEI Weiser .06/1 kw ND-1 U	1260 PN	KTPZ Mtn. Home/Boise 73 kw 668 m	99.1 PN	KSRV-FM 100 kw	96.1 LP-1
KSAS Nampa/Boise 54 kw 789 m	103.3 PN	KMCL-FM McCall 3.9 kw 571 m	101.1 MHz PN	KARO Nyssa/Boise 100 kw	98.7 PN
KBSM McCall 0.22 kw 583 m	91.7 LP-1	KQFC Boise 48 kw 828 m	97.9 PN	K298AC (translator) Oregon Public Broadcasting	107.5 SR
KBSU-FM Boise 17.5 kw 828 m	90.3 MHz LP-1				

AM Station power is Nighttime power/ Daytime power shown in kw - Kilowatts.

DA-N U Non-Directional Day, Directional Night. Unlimited Operation.

DA-2 U Directional Day and Night, Different Pattern Day and Night. Unlimited Operation

LP Local Primary is a source of EAS Local Area messages.

NP National Primary is a source for EAS Presidential messages and national programming.

ND-D Non Directional Antenna Daytime Operation Only unless PSSA/PSA operation noted.

ND-1 U Non-Directional Antenna. Unlimited Time Operation Day and Night.

NN Non-participating National sources have elected not to participate in National level EAS. They will sign-off after transmitting the EAS codes, and Attention Signal. They may transmit State and Local EAS messages.

PSA PRE-Sunrise Authorization (low power) 6am to sunrise.

PSSA Post-Sunset Authorization, various powers after sunset until 6am.

PN Participating National sources transmit EAS National, State, or Local Area messages. The EAS transmissions are intended for direct public reception.

ANNEX D**MONITORING ASSIGNMENTS FOR SOUTHWEST IDAHO
AND EASTERN OREGON STATIONS AND CABLE SYSTEMS**

EVEN THOUGH FCC REGULATIONS REQUIRE STATIONS TO MONITOR A MINIMUM OF THE FIRST TWO ASSIGNMENTS, YOU ARE ALSO **REQUIRED** TO MONITOR ANY ADDITIONAL SOURCES AS DETERMINED BY YOUR LOCAL AREA OR STATE PLAN.

MONITORING ASSIGNMENTS FOR SOUTHWEST IDAHO LP-1 STATIONS

AREA: Southwest STATUS: LP-1 STATION: KBSU / KBSU-AM / KBSX / KBSM						
INPUT STATUS	1-Mandated	2-Mandated	3-Mandated	Optional		
MONITORED SOURCE	KBOI NP/LP-2	Central Activation Center SR	Boise Area NOAA WXK-68	National Public Radio		
FREQUENCY	670 kHz	154.680	162.550	Satellite		
EAS LEVELS	N/L/S	L/S	L	N		

L = Local (LP-1 or LP-2) S = State N = National (NP)

MONITORING ASSIGNMENTS FOR SOUTHWEST IDAHO LP-2 STATIONS

AREA: Southwest STATUS: NP / LP-2 STATION: KBOI Boise						
INPUT STATUS	1-Mandated	2-Mandated	3-Mandated	4-Mandated	5-Optional	
MONITORED SOURCE	KBSU (fm) <or> KBSX (fm) LP-1	Central Activation Center SR	FEMA NP	Boise Area NOAA WXK-68	KBSU-AM LP-1	
FREQUENCY	90.3 or 91.5	154.680	--	162.550	730 KHz	
EAS LEVELS	L/S/N	L/S	N	L	L/S/N	

L = Local (LP-1 or LP-2) S = State N = National (NP)

NP National Primary) is a source for EAS Presidential messages and national programming.
 LP Local Primary) is a source of EAS Local Area messages.
 PN Participating National) sources transmit EAS National, State, or Local Area messages. The EAS transmissions are intended for direct public reception.

ANNEX D (continues)

NN Non-participating National) sources have elected not to participate in National level EAS. They will sign-off after transmitting the EAS codes, and Attention Signal. They may transmit State and Local EAS messages.

MONITORING ASSIGNMENTS FOR SOUTHWEST IDAHO AND EASTERN OREGON PN STATIONS

AREA: Southwest IDAHO STATUS: ALL PN and NN Stations						
INPUT STATUS	1-Mandated	2-Mandated	3-Mandated or	3-Mandated or	3-Mandated or	4-Optional **
MONITORED SOURCE	(one of the these) KBSU-FM KBSX (fm) KBSU (am) KBSM (fm) LP-1	KBOI NP/LP-2	Boise Area NOAA WXK-68	McCall Area NOAA WWF-58	Payette Area NOAA WXK-88	Central Activation Center SR
FREQUENCY	90.3, 91.5, 730, 91.7	670 kHz	162.550	162.475	162.400	154.680
EAS LEVELS	L/S/N	N/L/S	L/S	L/S	L/S	S/L

** It is strongly suggested that you monitor the Central Activation Center as you will receive better quality audio directly from this source.

L = Local (LP-1 or LP-2) S = State N = National (NP)

MONITORING ASSIGNMENTS FOR EASTERN OREGON LP-1 STATIONS

AREA: EASTERN OREGON STATUS: LP-1 STATION: KSRV/KSRV-FM						
INPUT STATUS	1-Mandated	2-Mandated	3-Mandated	4-Mandated or	4-Mandated or	5-Mandated **
MONITORED SOURCE	KBSU (fm) KBSU-AM KBSX (fm) LP-1	K298AC (Ontario) OPB SR	KBOI NP/LP-2	Payette Area NOAA WXK-88	Boise Area NOAA WXK-68	Central Activation Center SR
FREQUENCY	90.3, 730, 91.5	107.5	670 kHz	162.400	162.550	154.680
EAS LEVELS	L/S/N	S/L	N/L/S	L/S	L/S	S/L

** IF receivable.

L = Local (LP-1 or LP-2) S = State N = National (NP)

NP National Primary is a source for EAS Presidential messages and national programming.

LP Local Primary is a source of EAS Local Area messages.

ANNEX D (continues)

- PN Participating National sources transmit EAS National, State, or Local Area messages. The EAS transmissions are intended for direct public reception.
- NN Non-participating National) sources have elected not to participate in National level EAS. They will sign-off after transmitting the EAS codes, and Attention Signal. They may transmit State and Local EAS messages.

ANNEX E

This SOUTHWEST IDAHO EAS Local Area plan was developed and approved by the SOUTHWEST IDAHO EAS Local Emergency Communications Committee.

The plan is coordinated with and distributed to all designated officials listed in Annex B and all broadcast stations and cable systems listed in ANNEX C.

_____ Broadcast EAS Local Area Chair	_____ Date
_____ Broadcast EAS Local Area Co-Chair	_____ Date
_____ Broadcast EAS State Chair	_____ Date
_____ Cable EAS Local Area Chair	_____ Date
_____ National Weather Service	_____ Date
_____ Local Government Official	_____ Date